

# NATIONAL PASS CENTER

Geneseo Migrant Center • 3 Mt. Morris – Leicester Road • Leicester • NY • 14481  
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## Distribution Site License Agreement

The National PASS Center (NPC) is a service operated by the Geneseo Migrant Center, a division of the Genesee Valley Educational Partnership. The NPC also works under the guidance and advisement of the National PASS Coordinating Committee (NPCC).

The mission of the National PASS Center (NPC) is to coordinate PASS (Portable Assisted Study Sequence)\* activities and continue the PASS vision of providing migrant youth with viable credit accrual options based on a learner-centered process with flexible, portable, readable, and credible materials. See [www.migrant.net/pass](http://www.migrant.net/pass) for more details.

\* PASS is a program whereby the student can earn course credit through semi-independent study. PASS provides the student with portable, self-contained, semester learning packets. Designed to parallel regular academic courses, PASS courses are competency based, allowing a student to progress through a series of five unit books and accompanying tests at the student's pace with oversight and support from an assigned instructor.

This Distribution Site License Agreement pertains to the reproduction and distribution of PASS courses developed by the National PASS Center. The obligations of the PASS Distribution Site (designated below) and the NPC are subject to the terms and conditions specified in this License, which will remain in effect until such time as it is revoked in writing by either party.

Contact Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Billing Address \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Shipping Name and Address: (if different) \_\_\_\_\_

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## PORTABLE ASSISTED STUDY SEQUENCE

A semi-independent study credit accrual option

Upon receipt of payment to support this Agreement, the National PASS Center will:

- provide the PASS Distribution Site with all produced courses and other relevant materials in accordance with National PASS Coordinating Committee-established protocols;
- provide the name and contact information of the PASS Distribution Site on the NPC web site, in appropriate print materials, and to anyone seeking such information;
- maintain current copyright agreements for all published materials embedded in the course materials;
- grant permission to distribute copies of NPC PASS courses, and to function as an official PASS Distribution Site for the duration of the Agreement.

To function as an official PASS Distribution Site, the undersigned agency must:

- be associated with a state Migrant Education Program (MEP) through a formal partnership, contract or identifiable collaboration;
- provide end-of-year report data to the NPC;
- honor the NPC copyright by protecting the course masters and distributing only *copies* of NPC developed courses permitted through this Agreement;
- restrict sales/distribution to only those states that have paid the annual participation fee, other than for accounts established prior to July 1, 2006.

Distribution Site License Fees:

An annual license fee of \$5,000 will be payable **by August 31**, unless otherwise specified, to the *National PASS Center, 3 Mt. Morris – Leicester Road, Leicester, New York 14481*. In addition, a fee of \$5 per course for all courses distributed for non-Migrant Education eligible student use will be payable by December 31<sup>st</sup>. The course usage fee will be assessed based on the previous fiscal year's (September 1 – August 31) reported usage.

\_\_\_\_\_  
*Printed Name*  
Official Representative/Authorizing Signature  
National PASS Distribution Site Licensee

\_\_\_\_\_  
*Signature* *Date*

\_\_\_\_\_  
Chris Norton, Director  
National PASS Center

\_\_\_\_\_  
*Date*